

WOODCOTE PARISH COUNCIL

MINUTES of the Parish Council meeting held in the Function Room, Village Hall, Woodcote
Wednesday 1st March 2017 7.30pm.

PRESENT

Chairman	Mr. R. Peirce
Vice Chair	Dr. G. Botting
	Mr. A. Crockett
	Mr. B. Williams
	Mr. M. Smith
	Mr. D. Booth
	Dr. P. Sudbury

Parish Clerk Mrs J Lillywhite

1. To receive apologies for absence.

Mrs. D. Hadaway, Mrs S. McGurk

2. To receive declarations of interest.

None.

3. **Public Forum**: Opportunity for members of the public to address the Council, the public may also speak about specific items of business as they arise, with the permission of the Chairman.

Richard Fletcher expressed his interest in joining the Woodcote Neighbourhood Plan Group and GB outlined the activities involved

Karen Woolley came to discuss the renewal of the Community Centre lease

4. To approve Minutes of the Parish Council Meeting held on 15th February 2017.

BW was asked to amend the description of the payment made to the Henley Standard. It should have been recorded as payment made to Mark Lillywhite. Otherwise approved as true record.

5. Matters arising from those Minutes not on the agenda elsewhere.

None.

6. Parish Clerk cover

Jenny Welham is expected to be off until end of March at the earliest. Mrs Joanne Lillywhite has been appointed on a temporary contract until Jenny returns. Vanessa Lynch has taken over the Village Hall Bookings.

7. Planning Applications

P17/S0774/HH (Householder) Proposal: Demolition of existing garage and replacing it with a larger single bay garage further down the garden. Address: 68 Whitehouse Road Woodcote RG8 0PX.

Signed *Date*.....

Councillors AC and PS assigned to review.

7.1 Applications Granted by SODC:

P16/S4152/HH (Householder) Proposal: Two storey side and rear extension (re submission on application P13/5300/HH) Address: Denver House Beech Lane Woodcote RG8 0PX.

7.2 Applications Refused by SODC

None

7.3 Other Planning Matters

GB reported that the Garden Centre and Reservoir sites are progressing.

MS showed the Council the drawings of the planned Coop extension. MS and GB had had a meeting with the Coop, who are very communicative and cooperative! Their planning application is due to be submitted next week.

8. Community Centre Lease

Karen Woolley (KW) from the Woodcote Community Centre Association came to discuss the renewal of the Lease. The Community Centre, whilst registered as a Community Asset, following the Neighbourhood Planning Process, is currently owned by OCC. The Lease has now expired and discussions are underway to renegotiate it.

OCC want to change the terms and the price of the Lease. KW asked for the support and input of the PC whilst she handles the negotiations to reach an acceptable agreement. The PC confirmed that she has their support and the PC also suggested that she contacts MP John Howell.

9. Finance To approve payments, note receipts.

The following payments were approved:

BT	Phone and broadband	£79.35
Oxon Assoc. of Local Councils	Membership	£455.72
Kings Tree Care Services	Hedge Cutting	£2520.00
Premier Heating Solutions	Village Hall Heating Maintenance	£3652.80
Premier Heating Solutions	Function Room Boiler Fan	£72.00
OCC	Consultation on Pedestrian Crossing	£750.00
D Hazell Surfacing & Construction Ltd	Construction of table tennis base	£2040.00

9.1 Quotations/Grants received for review/approval.

Quotation from Premier Heating Solutions to replace the fan in the Function Room boiler £308.18

Agreed to go ahead. JL to book them in.

Signed *Date.....*

9.2 Other Financial Matters

DB raised the need to do the monthly payroll and how to do it in Jenny Welham's absence. RP to speak to Jenny about how to do the monthly Payroll. It was agreed that the PAYE payment would need to be authorised before the next PC meeting.

GB and MS reported that they had done the online return to the Charity Commission of the accounts for the Allotments for the Labouring Poor.

10. Other Committee Reports

Village Hall MC

DB stated that the swap shop to be held on 4th March would be the last one. It has become cost-prohibitive as the refuse disposal costs are too high.

Village Green

DB is awaiting proposals to have bollards installed at Folly Field to prevent vehicles from going on the field.

AC reported that work has started on putting in the new bins in the playground. He also stated that the existing dog waste bins would be kept but no more specific dog waste bins would be added. SM is investigating additional general use bins in Wayside Green.

AC confirmed that the litter picking equipment had arrived for the weekends village litter tidy.

Traffic Advisory Group

MS reported that another Road Safety Audit needs to be carried out after detailed designs for the Pedestrian Crossing have been set out. Finding a contractor to perform the Road Safety Audit will go out to tender. A formal Consultation will follow. RP thanked MS for his continued work on the project.

Neighbourhood Planning Group

GB applied for grant money which is available to help fund Neighbourhood Plans and £2880 has been approved subject to due diligence. GB is also awaiting information from SODC as to whether further funds are available from them. He will attend a meeting at SODC on 28th March. There will be a Village Consultation on 11-13th May.

11. Other Matters for Chairman

BW reported that Neighbourhood Policing is being reorganised, Josh Hall remains the PCSO nominated for Woodcote however his supervisor will be based in Didcot, not Henley as at present.

MS reported that he has been dealing with Blandy&Blandy regarding the valuation of Snowdrop Wood which stands at £18-20k.

RP was pleased that Thames Water have started work on replacing the water mains in Wayside Green. This was down to the persistency of the PC and Jenny Welham.

12. Correspondence

None

13. Next Parish Council Meeting: Wednesday 15th March 2017.

AC sends his apologies

Meeting closed at 10pm

Signed Date.....